



22 September 1988  
ICS No. 6386-88

ADMIN-SR

MEMORANDUM FOR: OL/GP

ATTENTION: Linda

FROM:

C/Logistics/ICS

REFERENCE:

Bottled Water Contract

1. In 1988, the contract for bottled water was awarded to

In the past we have used

2. There have been a couple of problems with

which

we never had with

a. refuses to deliver the water to two locations  
They will only deliver to one location.

b. There is no set date for the delivery of water. Most times we have had to call before they would deliver. In December 1987, there was no delivery. It took a phone call from to get the water delivered in January 1988.

3. We would like to see the following requirements in the 1989 contract:

a. Delivery should be made the first and third Monday of each month.

b. The bottled water should be delivered to Room 2103 and 2032

c. should be the COTR and should be the backup COTR.

ADMINISTRATIVE - INTERNAL USE ONLY

SUBJECT: Bottled Water Contract

DISTRIBUTION: ICS No. 6386-88

Original - Addressee

1 - C/LOGS

1 - C/ADMIN

1 - REG

STAT

DCI/ICS/AS/LOGS

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